



Participant's information: \_\_\_\_\_

### Instructions

To begin with, read the entire task carefully. While performing the tasks, you may use handbooks, notes and help-functions.

The test files are found in:

\_\_\_\_\_

Save all the test files to:

\_\_\_\_\_

Save all files as **filename\_lastname**. The filename is given in the task; "lastname" is replaced by your own last name.

Finally, make sure that you have completed each task and that you have saved your work to the correct folder. When finished, please return all papers to the supervisor.

**The examination time is 45 minutes.**

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Photos of your organization's premises have been taken. They are going to be published in brochures and web site.

#### Task 1

- Open a file **lobby.jpg**.
- Rotate the picture 90°.
- This picture is going to be published in a brochure. Change its resolution to 300 pixels / inch.
- Change the picture to grey shade.
- Insert text "Welcome!" to the picture.
- Save the picture as **lobby\_lastname.jpg**

#### Task 2

- Open a file **auditorium.jpg**.
- Sharpen the picture.
- Remove the microphone from the picture.
- This picture is going to be published in the web. Change its resolution to 72 pixels / inch and its width to 800 pixels.
- Save the picture as **auditorium\_lastname.jpg**